



FACULTY CAREER CHAMPION

A faculty career champion is a faculty member that strategically partners with the CCE to empower students to pursue career readiness. The program is designed increase student engagement and close the gap between the classroom and the workplace.

CHAMPION BENEFITS

- ✓ Involvement will help achieve core competencies
- ✓ Instrumental in increasing student engagement with the CCE
- ✓ Potential student nomination for faculty champion of the year
- ✓ Invitation to CCE events
- ✓ Access to engage with career partners and/or host sessions in your class
- ✓ Gifting of career partner swag
- ✓ Listed on CCE website as faculty career champion
- ✓ Option to integrate career development assignments into course
- ✓ Option to host career day in class

Previous CCE Events



Lunch & Learn



Networking Night



Career Development
Workshop

The mission of the Center for Career Excellence is to provide exceptional career development programming to students and coordinate recruitment events that will lead to student opportunities with career partners and employers. We strive to embody the core principles of "Excellence in Truth and Service" through our execution of services, effective management of corporate relations, and professional knowledge. The students' success is our priority!

Faculty members are critical partners and can help enhance the students' career development as they prepare to complete internships, programs, and ultimately start their full-time careers. Many students seek the advice of faculty as it relates to careers within their respective industries, so faculty support is extremely important to our goals. We are seeking faculty career champions to help us achieve our mission and ensure student's success.

RESPONSIBILITIES

- Become familiar with career readiness competencies:
<https://www.naceweb.org/career-readiness/competencies/career-readiness-defined/>
- Insert CCE verbiage on syllabus
- Allow the CCE staff to provide a 5-minute presentation at the start of the semester and to promote the career fairs (a total of 3 class presentation)
- Allow students to earn credit for attending CCE events
- Post CCE events to Blackboard
- Promote career fairs through class reminders
- Require career fair attendance
- Encourage students to meet with the CCE staff to discuss career readiness
- Share resources provided by CCE with students: resume writing guide, cover letter guide, navigating Handshake

CCE VERBIAGE TO ADD TO SYLLABUS

The verbiage below should be added to the syllabus of faculty champions.

"This course will provide you knowledge and skills related to these competencies: *[insert relevant competency/competencies]*. These skills will help prepare you in securing internship or employment opportunities. This is also a great opportunity to take what you are learning in this class and see how it will help you in your chosen career!

The Center for Career Excellence (CCE) staff is available to assist you with career readiness, employer engagement, and job placement. Valuable resources such as the resume writing guide, Handshake, and LinkedIn tips can be found on the [Center for Career Excellence website](#).

The center is located on the 3rd floor in rooms 318, 321 and 323. To request an appointment, email HUSB-Career@howard.edu."

EXAMPLE OF HOW TO ADD CCE CREDITS TO COURSE REQUIREMENTS

The Center for Career Excellence events should be listed as an item on your syllabus. You are welcome to add as many points as you would like for student attendance at the CCE events. At the conclusion of each event, the CCE staff will share the student sign-in sheets with faculty champions so that you can record their attendance. In the example below, students receive 10 points per CCE event they attend and 20 points for career fair attendance. To avoid students delaying attendance until the end of the semester and overcrowded events, we suggest that students be required to attend at least one CCE event every quarter/3 weeks. Events begin two weeks after the start of classes and conclude, two weeks prior to the end of classes.

Assignment	Points Possible
Corporate Sponsor Presentation	100
Case Presentation	100
Student Assignment	100
Student Assignment	100
Reflection Paper	100
Quizzes 2 @ 50 Points Each	100
Career Fair Attendance	20
Center for Career Excellence (CCE) Events – Quarter 1	10
Center for Career Excellence (CCE) Events – Quarter 2	10
Center for Career Excellence (CCE) Events – Quarter 3	10
Center for Career Excellence (CCE) Events – Quarter 4	10
Team Grade	150
TOTAL POINTS POSSIBLE	910

HOW TO JOIN THE FACULTY CAREER CHAMPION PROGRAM

To join the Center for Career Excellence as a 2022-2023 Faculty Career Champion, compete this [form](#) by August 22, 2022. A CCE staff member will confirm your status within 48 hours.

