

4-YEAR CAREER PLAN



FRESHMEN

Explore your potential career interests.

- Search and join career exploratory programs
- Join a student organization to begin building skills
- Take the career assessment through VitaNavis
- Create a resume using VMock
- Attend Fall and Spring Career Fair
- Visit the CCE Career Closet to ensure you are interview and internship ready
- Explore an academy or cohort with a School of Business Center
- Create handshake profile
- Obtain a professional headshot
- Explore centers at the School of Business

SOPHOMORE

Research the career of your choice and begin networking with industry professionals.

- Use Stepping Blocks to explore careers in your field of study
- Complete a Google Grow Certificate
- Attend industry related events
- Participate in an internship related to your career goals
- Seek mentorship from HU Alum and/or corporate sponsor
- Schedule a mock interview with the CCE
- Revise resume using VMock
- Attend Fall and Spring Career Fairs
- Attend sessions hosted by the CCE and/or Corporate Sponsors

JUNIOR

Focus on your career goals and gaining leadership experience related to your career.

- Revise resume using VMock
- Consider a leadership role with a student club or organization
- Research industry organizations to join
- Secure an internship or part-time job in your career field
- Attend Fall and Spring Career Fairs
- Participate in industry-related events
- Attend sessions hosted by the CCE and/or Corporate Sponsors

SENIOR

Prepare to transition into life after college. Focus on networking with potential employers, participating in internships, and volunteering in your industry.

- Revise resume using VMock
- Attend evaluating offer sessions hosted by the CCE or corporate sponsors
- Consider participating in in-semester internships
- Participate in industry-related events
- Attend Fall and Spring Career Fair
- Attend sessions hosted by the CCE and/or Corporate Sponsors



HOWARD
UNIVERSITY

Center for Career Excellence
School of Business

GRADUATE

- Attend MBA Exclusive
- Attend Spring and Fall Career Fairs
- Update LinkedIn Profile
- Revise Resume
- Participate in events hosted by the CCE and corporate sponsors

CAREER RESOURCES



Handshake

Handshake is our recruitment platform where students should complete their profiles, upload their resume and make it public, search and apply for jobs and internships, and/or register for career development events.



VITANAVIS
a product of The Myers-Briggs Company

The VitaNavis® platform, developed by The Myers-Briggs Company, unites technology and the science of self-discovery to support more impactful academic and career advising and inspire students to make informed and intentional decision-making a lifelong habit.



vmock

Vmock is a career acceleration program, powered by artificial intelligence. Students can use this platform to create a resume, receive a resume review and learn how to create impactful LinkedIn profiles.



Grow with **Google**
PARTNER

Grow with Google Career Certificates can help students prepare for jobs in data analytics, digital marketing & e-commerce, IT support, project management, and user experience (UX) design—no experience or degree required. Scholarships are available. Email us at HUSB-Career@howard.edu for more information.